



Board of Directors Meeting

Teleconference

December 12, 2019

Attendees: Wendy Pastrick, Tim Ford, John Martin, Chris Yates, Diego Nogare, Roberto Fonseca, Lori Edwards

Board Advisor: Chris Woodruff

Not in Attendance: Grant Fritchey, Adam Jorgensen, Asad Khan, Ramnik Gulati

PASSHQ Attendees: Judy Christianson, Sandy Cherry, Elizabeth Jeffs, Anika Polisen, Janice Simpson, Sonya Waitman, Avalon Bourne, Amanda Martin, Terence O'Shea

Agenda for Discussion:

1. Roll Call
2. Board Activities – Wendy
3. Approval of November Board Meeting Minutes – Wendy
4. Vacant Director-at-Large Seat – Wendy
5. Farewell to Directors-at-Large – Wendy
6. February 2020 In-person Meeting Travel Reminder – Avalon
7. Program Committee Proposal – Elizabeth
8. Roadmap Update – Elizabeth
9. Microsoft Update – Sonya
10. Summary of Working Groups –Sonya/Amanda/Avalon

1. Roll Call

Quorum was achieved.

2. Board Activities

Wendy asked if there were any Board members with upcoming paid speaking opportunities. No declarations were made.

3. Vote to Approve November Board Meeting Minutes

Wendy Pastrick confirmed that the Board was ready to vote on the November Board meeting minutes.

Motion: I move to approve the November Board meeting minutes that were sent to the Board on November 27, 2019.

Motion:	Wendy Pastrick
Second:	Chris Yates

Grant Fritchey	Absent
Tim Ford	Yes

Adam Jorgensen	Absent
John Martin	Yes
Diego Nogare	Abstain
Roberto Fonseca	Yes
Lori Edwards	Yes
Asad Khan	Absent
Ramnik Gulati	Absent

Motion Passed (6 yes, 0 no, 1 abstain, 4 absent)

4. Vacant Director-at-Large Seat

Wendy confirmed that the Board was ready to vote on appointing Hamish Watson to fill the vacant Director-at-Large seat.

Motion: I move to appoint Hamish Watson to fill the vacant Director-at-Large seat for a term of one year, starting January 1, 2020 and ending December 31, 2020.

Motion:	Wendy Pastrick
Second:	Roberto Fonseca

Grant Fritchey	Absent
Tim Ford	Yes
Adam Jorgensen	Absent
John Martin	Yes
Chris Yates	Yes
Diego Nogare	Yes
Lori Edwards	Yes
Asad Khan	Absent
Ramnik Gulati	Absent

Motion Passed (7 yes, 0 no, 0 abstain, 4 absent)

5. Farewell to Directors-at-Large

On behalf of the PASS Board of Directors, Wendy thanked outgoing Director-at-Large, Diego Nogare, and Board Advisor, Chris Woodruff, for their time and service on the PASS Board. Diego's term will end on December 31, 2019 and Chris' on February 11, 2020.

Diego and Chris thanked Wendy and the rest of the Board.

6. February 2020 In-person Meeting Travel Reminder

Avalon Bourne, PASSHQ, summarized the details of the upcoming February in-person Board meeting and reminded the Board to book their travel.

7. Program Committee Proposal

The Board discussed proposed changes to the Program Committee.

8. Roadmap Update

Elizabeth Jeffs, PASSHQ, gave a status update on PASS' strategic priorities and the focus for the end of 2019/beginning of 2020. PASS is focused on working with Microsoft on potential upcoming initiatives, gathering research and data to support revenue diversification, and planning for PASS Summit 2020.

9. Microsoft Update

Sonya Waitman, PASSHQ, provided an update on the meetings with Microsoft that took place at PASS Summit. Microsoft will be working with PASS on content creation to support delivery of engaging content to PASS' community. Sonya also provided an overview of the upcoming meeting with Microsoft in February.

10. Summary of Working Groups

Research and Engagement Working Group

Sonya gave an overview of recent items discussed by the working group. The working group has been focused on reviewing research and data supporting models for revenue diversification.

Community Working Group

Amanda Martin, PASSHQ, gave an overview of recent items discussed by the working group. The working group has been focused on revamping the regional mentor program.

Governance Working Group

Avalon gave an overview of recent items discussed by the working group. The working group has been focused on debriefing the 2019 PASS election. The working group also reviewed the Board orientation process to ensure clarity and understanding for new Board members.

The meeting adjourned at 12:35pm Pacific Time.

Next Board meeting

The next Board meeting will be by teleconference on January 9, 2020 at 12:00pm Pacific Time.