



Board of Directors Meeting

Teleconference – March 9, 2017

Attendees: Grant Fritchey, Denise McInerney, Thomas LaRock, Tim Ford, Wendy Pastrick, Jen Stirrup, Allen White, Eduardo Castro, Jennifer Moser

Not in Attendance: Adam Jorgensen, Tim Mallalieu

PASSHQ Attendees: Judy Christianson, Elizabeth Jeffs, Anika Polisenio, Vicki Van Damme, Janice Simpson, Sonya Waitman, Jason Kwong, Felice Lam

Agenda for Discussion:

1. Vote on January Board Meeting Minutes
2. Speaking Opportunities
3. Vote on PASS Board Guidance Policy
4. Budget FY 2018 Pre-Approval for Comps and Referral Program
5. Director Appointment Update
6. Summit Innovation Project Update

Meeting Minutes

Grant Fritchey opened the meeting by welcoming everyone in attendance. Grant confirmed that everyone present was prepared to vote on the January board meeting minutes.

1. Vote on January Board Meeting Minutes

Motion: I move to approve the January Board meeting minutes that were sent to the Board on February 27, 2017.

Motion: Grant Fritchey

Second: Allen White

Adam Jorgensen Absent

Denise McInerney Yes

Thomas LaRock Yes

Tim Ford Yes

Jen Stirrup Yes

Wendy Pastrick Yes

Eduardo Castro Yes

Vacant	Absent
Tim Mallalieu	Absent
Jennifer Moser	Yes

Motion Passed (9 yes, 0 no, 0 abstain, and 3 did not vote)

2. Speaking Opportunities

Grant asked those in attendance to declare any known upcoming PASS related speaking opportunities.

No upcoming speaking opportunities were declared.

Wendy Pastrick was disconnected from the call at 2:05 pm

3. Vote on PASS Board Guidance Policy

Motion: I move to approve the Board Guidance Policy that was sent to the Board on February 27, 2017.

Motion: Grant Fritchey

Second: Allen White

Adam Jorgensen	Absent
Denise McInerney	Yes
Thomas LaRock	Yes
Tim Ford	Yes
Jen Stirrup	Yes
Wendy Pastrick	Absent
Eduardo Castro	Yes
Vacant	Absent
Tim Mallalieu	Absent
Jennifer Moser	Yes

Motion Passed (8 yes, 0 no, 0 abstain, and 4 did not vote)

Wendy Pastrick reconnected to the call at 2:07 pm

Anika Polisenjo joined the call at 2:09 pm

4. Budget FY 2018 Pre-Approval for Comps and Referral Program

Grant opened by defining the need for a budget pre-approval. He outlined that the budget pre-approval will cover the Community Leader Comps for Summit 2017, which include Local Group Leaders, Virtual Group Leaders and Regional Mentors. The full amount of the budget pre-approval is \$121,750.00.

Motion: I move to approve an FY 2018 budget pre-approval of \$121,750.00 to fund Community Leader comp passes and the Community referral programs for Summit 2017.

Motion: Grant Fritchey

Second: Denise McInerney

Adam Jorgensen	Absent
Thomas LaRock	Yes
Tim Ford	Yes
Jen Stirrup	Yes
Wendy Pastrick	Yes
Allen White	Yes
Eduardo Castro	Yes
Vacant	Absent
Tim Mallalieu	Absent
Jennifer Moser	Yes

Motion Passed (9 yes, 0 no, 0 abstain, and 3 did not vote)

5. Director Appointment Update

Grant explained that he and Vicki Van Damme of PASSHQ are in discussions with current candidates. The Board discussed the candidates, opportunities for advisors, and a timeframe to expect a vote on a vacant seat.

6. Summit Innovation Project Update

Vicki Van Damme opened the presentation by reviewing the new direction which has been spearheaded by Wendy Pastrick. Vicki discussed the changes being made to PASS' content approach for PASS Summit and continued by outlining the goals for PASS' content, placing an emphasis on innovation, content relevance and engagement. Vicki shared the Project's vision of recruiting some new speakers to PASS, which may take some initial investment. The Project team will continue to work on if that is required, but in the meantime asked that the Board empower them to support travel expenses for key targeted speakers who are new to PASS and who would add big value for attendees. The Project team will report back to the Board as to how these funds may be used. Vicki reviewed with the Board the next steps in the Summit Innovation Project including community communication. The Board discussed the changes proposed.

Wendy Pastrick left the meeting at 2:35 PM.

Denise McInerney raised a question in regards to the Program Committee's feedback in regards to the changes being made. Vicki explained that the reception was both positive and supportive thus far and that the Program Committee will continue to provide valuable insight into all proposed changes.

Motion: I move to approve an FY 2018 budget pre-approval of \$7,000.00 to support travel expenses for targeted speakers who are new to PASS Summit.

Motion: Grant Fritchey
Second: Jen Stirrup

Adam Jorgensen	Absent
Denise McInerney	Yes

Thomas LaRock	Yes
Tim Ford	Yes
Wendy Pastrick	Absent
Allen White	Yes
Eduardo Castro	Yes
Vacant	Absent
Tim Mallalieu	Absent
Jennifer Moser	Yes

Motion Passed (8 yes, 0 no, 0 abstain, and 5 did not vote)

The meeting adjourned at 2:43 pm Pacific Time.

Next Board meeting

The next Board meeting will be via Teleconference on April 13, 2017.